

**VISION:**

Every student will achieve their highest educational goals.

**MOTTO:**

Students First!

**Pierce Joint Unified School District  
540A 6<sup>th</sup> Street  
P.O. Box 239  
Arbuckle CA 95912  
(530) 476-2892 \* (530) 476-2289 Fax**

**MISSION:**

The Pierce Joint Unified School District is committed to provide a highly qualified staff in a safe and healthy learning environment. Parents and community members are partners in our education community.

**BOARD OF TRUSTEES REGULAR MEETING  
PIERCE TECHNOLOGY BUILDING  
940A WILDWOOD RD, ARBUCKLE CA 95912**

**FRIDAY    DECEMBER 11, 2020    9:00 a.m.**

**AGENDA**

**Governing Board**

Amy Charter, President

Abel Gomez, Vice President

Barbara Bair, Board Clerk

John Friel, Member

George Green, Member

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 540A 6<sup>th</sup> Street, Arbuckle CA 95912, during normal business hours.

Message from the Board President:

This meeting is being recorded and may capture sounds of those attending the meeting.

**Pierce Joint Unified will hold its second regularly scheduled board meeting in December on Friday, December 11, 2020 at 9:00 a.m.**

**Consistent with the orders from the Governor, in-person attendance in the Technology Building for the public will not be permitted. The health, well-being, and public safety of community members, public officials, and employees remain a top priority.**

**Please know that you may join the meeting by phone and/or video. Public comment will be included during this regular meeting and will be heard at 6 p.m.**

**To join the meeting, dial 1-321-529-7383 and enter PIN 446 675 973#  
(be sure to include the # in the PIN)**

**Please remember: to mute or unmute your phone, press \*6. The chat box will be monitored during the meeting, if you have a question or would like to speak, please use the chat box to alert the meeting organizer.**

**1. CALL TO ORDER**

*A. Pledge of Allegiance*

**2. APPROVAL OF AGENDA**

**ACTION**

2020/21 Board Goals:

1. Pierce Joint Unified School District students will graduate high school college and career ready.
2. Pierce Joint Unified School District students will feel a sense of connectedness academically, socially, and physically in their schools.
3. Pierce Joint Unified School District will engage families and members of the greater school community as educational partners.



- 3. ANNUAL BOARD ORGANIZATIONAL MEETING – PART I:
  - A. Swearing in Board Members
  - B. Rotation/Election of Board Members

- 4. HEARING OF THE PUBLIC:  
(Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)

- 5. ANNUAL BOARD ORGANIZATIONAL MEETING PART II: ACTION
  - A. Appointment of Superintendent as the Official Secretary to the Board of Trustees
  - B. **Appointment of Board Representatives to the Following Committees:**
    - 1. Facilities Committee
    - 2. Ag Advisory Committee
    - 3. Safety Committee
    - 4. LCAP PAC
    - 5. District English Learner Advisory Committee
  - C. **Approve 2021 Board Meeting Schedule**
  - D. **Approve Timelines for Superintendent Evaluation and Board Self-Evaluation**
  - E. **Approve Warrant Order Signatures Authorizing Certain Employees to Sign on Behalf of the District**
  - F. **Approve Governance Calendar**
  - G. Governance Training Discussion

- 6. Adjourn

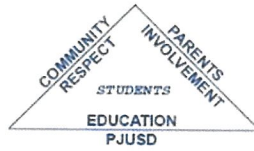
In compliance with the American with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact our office at (530) 476-2892 x13000. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

PIERCE JOINT UNIFIED SCHOOL DISTRICT  
COMMITTEE APPOINTMENTS  
2021

COMMITTEE	BOARD MEMBER
1. Facilities Committee	1.
2. Ag Advisory Committee	2.
3. Safety Committee	3.
4. LCAP Task Force	4.
5. District English Learners Advisory Committee	5.

PIERCE JOINT UNIFIED SCHOOL DISTRICT  
COMMITTEE APPOINTMENTS  
2020

COMMITTEE	BOARD MEMBER
1. Facilities Committee	1. All Board Members
2. Ag Advisory Committee	2. Amy Charter/George Green
3. Safety Committee	3. Nadine High
4. LCAP Task Force	4. Amy Charter
5. District English Learners Advisory Committee	5. Abel Gomez/Barbara Bair



## Pierce Joint Unified School District Regular Board Meeting Schedule 2020

Date:	Time:	Location:
January 16, 2020	5:00 p.m.	PJUSD Technology Building
February 20, 2020	5:00 p.m..	Grand Island Elementary
March 12, 2020*	5:00 p.m.	PJUSD Technology Building
April 9, 2020**	5:00 p.m.	PJUSD Technology Building
May 21, 2020	5:00 p.m.	PJUSD Technology Building
June 18, 2020	5:00 p.m.	PJUSD Technology Building
June 22, 2020	9:00 a.m.	PJUSD Technology Building
July 16, 2020	5:00 p.m.	PJUSD Technology Building
August 20, 2020	5:00 p.m.	PJUSD Technology Building
September 10, 2020*	5:00 p.m.	PJUSD Technology Building
October 15, 2020	5:00 p.m.	PJUSD Technology Building
November 19, 2020	5:00 p.m.	PJUSD Technology Building
December 10, 2020*	5:00 p.m.	PJUSD Technology Building
December 11, 2020	9:00 a.m.	PJUSD Technology Building

\*Meeting is on the second Thursday of the month for reporting purposes.

\*\*Meeting is on the second Thursday of the month due to Spring Break.

Pierce Joint Unified School District  
Technology Building  
940A Wildwood Rd  
Arbuckle CA 95912

Grand Island Elementary  
Multi-Purpose Room  
551 Leven Street  
Grimes CA 95950

***"Students First"***



**2021 Superintendent Evaluation Schedule:**

February 18, 2021	CLOSED SESSION: Verbal Evaluation/Discuss Formal Evaluation Process
April 14, 2021	CLOSED SESSION: Formal Evaluation – Due to Supt. by May 15 <sup>th</sup>
May 20, 2021	Discuss Written Evaluation
June 17, 2021	CLOSED SESSION: Contract/Salary
June 21, 2021	OPEN SESSION: Superintendent Contract Approval
August 19, 2021	CLOSED SESSION: Verbal Evaluation
November 18, 2021	CLOSED SESSION: Verbal Evaluation

**2021 Board Self-Evaluation Schedule:**

The Board will conduct their annual self-evaluation at the June 21, 2021 Regular Board Meeting

**TO:** COLUSA COUNTY SUPERINTENDENT OF SCHOOLS  
**FROM:** GOVERNING BOARD, PIERCE JOINT UNIFIED SCHOOL DISTRICT  
**RE:** APPROVAL OF WARRANT ORDERS – JANUARY 1, 2021 – DECEMBER 31, 2021

In accordance with Education Codes §42632 and §42633, following are verified signatures of:

1. District officers or employees authorized to sign all orders for warrants against district funds in the name of the governing board.

\_\_\_\_\_  
Signature Superintendent  
Title

\_\_\_\_\_  
Signature Chief Business Official  
Title

**(Please write "not applicable" on signature lines not utilized for authorization).**

2. Governing board members, whose signatures also indicate approval of any authorization granted above:

\_\_\_\_\_  
Signature – Amy Charter President

\_\_\_\_\_  
Signature – Abel Gomez Vice - President

\_\_\_\_\_  
Signature – Barbara Bair Clerk

\_\_\_\_\_  
Signature – John R. Friel Member

\_\_\_\_\_  
Signature – George Green Member

**(Approval of three board members is required on orders for warrants against district funds if not district officer or employee is authorized to sign on behalf of the governing board).**

Signed: \_\_\_\_\_, Clerk Date: \_\_\_\_\_

PIERCE JOINT UNIFIED SCHOOL DISTRICT

# Pierce Joint Unified School District Governance Calendar

The Pierce Joint Unified School District is committed to every student achieving their highest educational goals in a culturally/individually diverse setting by providing a highly qualified staff and a safe, clean, and secure learning environment. All community members are expected to be an active part of the educational setting of the Pierce Joint Unified School District.

Job Area	July	August	September	October	November	December	January	February	March	April	May	June
<b>Effective Governance</b>		Orientation for Board Candidates			Orientation for New Board Members	Annual Organizational Meeting  Approve Board Governance Calendar		Set Date for Governance/Leadership Team Planning Day  Annual Governance Training	Governance/Leadership Team Planning Day			Board Self-Evaluation and Set Objectives Accordingly
<b>Setting Direction for the District</b>	LCAP to County Office of Ed. (July 1)	Communicate Mission/Vision/Goals		Report progress on goals, actions/services of LCAP			District Calendar Approval for Next Year	Report progress on goals, actions/services of LCAP	LCAP Board Study Session with Stakeholder input		DRAFT LCAP	CA Dashboard Local Indicators  Approve LCAP with goals and success indicators
<b>Student Learning &amp; Achievement</b>		Summer School Report	Sufficiency of Materials Resolution  CTE Achievement Data  Math Placement Review	AP Test Results  Accountability Reports – SMARTER Balanced (CAASPP), ELPAC Data, local multiple measures (if available)	Site Benchmark Assessment Reports  Physical Fitness Test Results  ACT Test Results  Independent Study Report	CA Dashboard Data	Semester Grade Report	Site Benchmark Assessment Reports  Outcomes for Homeless Students	Instructional Materials Adoption Cycle/Process  Summer School Planning		Instructional Materials adoption recommendations  WASC Action Plan	School Plan for Student Achievement  Ag Incentive Grant  Semester Grade Report  Staff Development Report
	←————— Schedule presentations and progress reports on curriculum implementation —————→											
	←————— Schedule progress reports about professional development implementation —————→											

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<b>Finance</b>	Adopt, Analyze Budget-Current Year  LCAP and District Budget to COE	Budget Revision to Board-Current Year  Adoption of Tax Collections  Bond COC Report	Gann Limit Resolution  Quarterly Investment Report  Unaudited Actuals prior year  Mandated Block Grant  Letter from COE (re: budget and LCAP)	Budget Revision w/Carry Overs and Audit  Review by Auditors  Bond COC Report	Clear Prior Years Due to/Due From Resolution  Audit Report Prior year	1 <sup>st</sup> Interim Current Year  LCAP revisions (if necessary)  Developer Fee Annual Report	Governor proposes state budget  Staff projects next year's revenues/expenses that align with LCAP goals  Bond COC Report	Budget study session as necessary  Winter CARS Submission	2 <sup>nd</sup> Interim Current Year  Board sets budget priorities	Bond COC Report	Governor's May budget revise Report to the Board	CARS Submission  Draft/Revise LCAP  LCAP update/ approval  Adopt budget Legislative budget adoption deadline 6/15  LCAP Federal Addendum Approval (as required)
		Staff closes books; defines actuals; determines ending balance Report to the board (LCFF Funding estimate) COE approves/disapproves school district budget Report on class-size reduction (K-3; active enrollment count)						Staff concludes staffing level study				
<b>Facilities</b>		30-Day Developer Fee Posting If Needed	Developer Fee Increase If Needed	Pool Report		Solar Report			Deferred Maintenance Plan Review			FIT Report
	← Be familiar and current with the district's facilities plan – approve actions as necessary – monitor, review and revise facilities plan as necessary →											



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<b>Reports to the Board</b>		Williams Complaint Procedure 4 <sup>th</sup> Q from Previous Year		Williams Complaint Procedure 1 <sup>st</sup> Q	1 <sup>st</sup> Q Discipline Report  ASES Report	Estimate of Independent Study Students  LCAP PAC Minutes	P-1 Attendance Report  Williams Complaint Procedure 2 <sup>nd</sup> Q  2 <sup>nd</sup> Q Discipline Report	Grand Island Enrollment	Title I Program Evaluation Oral Health Assessment  Cafeteria – Student Wellness Policy  LCAP PAC Minutes  Annual Expulsion Report	Williams Complaint Procedure 3 <sup>rd</sup> Q  3 <sup>rd</sup> Q Discipline Report  Annual Interdistrict Transfer Report	Cafeteria Report  LCAP PAC Minutes	Citizens’ Bond Oversight Committee Year-End Report
<b>Policy</b>	← Develop and adopt new policies as necessary or required – review policies on a regular basis and revise as necessary →											
		CSBA Policy Updates			CSBA Policy Updates		CSBA Policy Updates		CSBA Policy Updates			
<b>Judicial Review</b>	← Maintain confidentiality on issues that may come before the board – hold hearing and decide appeals to the board as necessary → Hold Expulsion Readmittance Hearings as Needed											
<b>Human Resources</b>		Superintendent Verbal Evaluation  Fall Coach Certification		Winter Coach Certification	Superintendent Verbal Evaluation		Probationary Teacher List to Board  Spring Coach Certification	Superintendent Verbal Evaluation  Superintendent Evaluation Format Determined  Every several years review hiring/evaluation policies	Non Reelect/Lay-off Notification by March 15	Superintendent Formal Written Evaluation	TCIP Presentation  Need Statement for Substitutes  Superintendent Formal Written Evaluation Discussion  Declaration of Need for Qualified Teachers	CIF Rep Designation  Take Action on Superintendent Contract/ Salary  TCIP Mentor Approval  Teacher Consent Forms
<b>Collective Bargaining</b>	← Determine implications of LCFF, class size reduction, and the collective bargaining agreement on the district’s ability to meet student learning and achievement goals →											Sunshine Proposals
	← Be familiar with the district’s bargaining process as defined in board policy – establish parameters for negotiations – receive reports on negotiations – approve negotiated contracts →											

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<b>District Celebrations</b>		District Breakfast -New Staff -Years of Service		Fall Reclassification Ceremony	Honor Outgoing Board Members				Tenure Celebration	Spring Reclassification Ceremony	Retirement Recognition	
← Recognize students who have received regional awards →												
<b>Community Relations</b>	LCAP on website	Attend Back to School Nights at schools  Develop key messages on LCAP  What's Good!  Appoint Ag Advisory Committee Members  Appoint Community Advisory Committee Member to Special. Ed. Committee (Odd Years)	Safe School Plan Evaluation Data	Comprehensive School Safety Plan Approval	Safe School Plans Approval  What's Good!  DELAC Report		SARC Approval  Develop and disseminate key messages about important district topics & issues including progress on LCAP	What's Good!  DELAC Report  California Healthy Kids Survey Data		Supt. meets with parent advisory groups	Involvement and/or attendance at school and community events (i.e., graduation ceremonies)  Develop and disseminate key messages about important district topics & issues including progress on LCAP and the budget  What's Good!  DELAC Report	
										Attend Open House Nights at schools		